



HISTORY LIVES IN DUNCANSVILLE

315 14th Street Duncansville, PA 16635 | P: 814-695-9548 | Duncansvillepa.gov

Meeting Agenda: January 12th, 2026

Pre-Meeting: Mayor Eric Fritz swears in newly elected council members.

Call to Order: By Mayor, Eric Fritz

Pledge of Allegiance:

Roll Call: Annette Lewis__, Jeffrey Lynn__, Cindy Blontz__, Nicole Estep__, Dave Shaw__, Eric Fritz__, Rodney Estep__, Michael Emerick__

Tab 1 -

Nominations for Offices: Conducted by Mayor, Eric Fritz

President:

- A Nomination is requested for Council President.
- Nominations Close
- Motion/Second for new council president

****Mayor Eric Fritz turns gavel over to the President of Council.**

Vice President:

- A Nomination is requested for Council Vice President.
- Nominations Close
- Motion/Second for new Council Vice president

President Pro Tem:

- A Nomination is requested for Council President Pro Tem.
- Nominations Close
- Motion/Second for new Council President Pro Tem

Auditor:

- A Nomination is requested by the Borough Auditor.
- Nominations Close
- Motion/Second for Borough Auditor.

Vacancy Board Chair:

- A Nomination is requested for Borough Vacancy Board Chair.
- Nominations Close
- Motion/Second for Borough Vacancy Board Chair.

Borough Secretary/Treasurer:

- A Nomination is requested for the Borough Secretary/Treasurer.
- Nominations Close
- Motion/Second for Borough Secretary/Treasurer.

Open Records Officer:

- A Nomination is requested for Borough Open Records Officer.
- Nominations Close
- Motion/Second for Borough Open Records Officer.

Tab 2 –

Solicitor:

- A Nomination is requested for Borough Solicitor.
- Nominations Close
- Motion/Second for Borough Solicitor.

Tab 3 –

Borough Engineer:

- A Nomination is requested for Borough Engineer.
- Nominations Close
- Motion/Second for Borough Engineer.

Bridge Engineer:

- A Nomination is requested for the Engineer for the Bridge Projects.
- Nominations Close
- Motion/Second for Borough Bridge Engineer.

Tab 3 –

Meeting Dates:

- Decide on meeting dates for 2026
 - Keep the same: 2nd Monday of each month
 - 2nd Wednesday of each month
 - 2nd Thursday of each month
 - 3rd Wednesday of each month
- Motion: Approve and sign Resolution 1-26-6 for meeting dates
- Motion: Advertise the 2026 meeting dates

The regularly scheduled meeting to begin.

Presentation of Plaque to Cindy Blontz

Tab 5 -

Meeting Minutes:

- A motion to approve Borough meeting minutes from December 8th, 2025.

Meeting Minutes:

- A motion to approve DMA meeting minutes from December 4th, 2025.

Tab 6 –

Visitors:

- Jessica Foley – Tax Collector Reports

Tab 7 -

Admin Report:

Financial Reports:

- Financial Report
- Profit & Loss
- Budget
- Finance committee comment/questions

Tab 8 -

Mayor's Report:

- December Police report.

Tab 9 -

Manager's Report:

- Building & Grounds:
- Parks & Recreation:
- Finance:
 - Motion to approve and sign the pickup truck resolution, 1-26-2
 - Approve final payment of \$35,000.00 to Tom Levine.
- Personnel:
 - New pension plan for Uniform & Non-Uniform. Discussion and vote on pension ordinance.
 - Motion: Advertise ordinance for non-uniform.
 - Motion: Advertise ordinance for Uniform.
- Streets and Equipment: The new 2025 pickup truck was received.

Tab 10 -

Solicitor:

Tab 11 -

Engineer:

Tab 12 -

Fire Company:

Tab 13 -

Duncansville CommUNITY Events:

- Part-Time Admin position progress: Community Coordinator

Tab 14 -

Water & Sewer:

- Water Operator position

Tab 15 -

Unfinished Business:

New Business:

Next Meeting: February 9th, 2026 (subject to change)

- A motion to pay the bills.

Open Agenda: Do any Council Members have items to add to the agenda for next meeting?