

The Duncansville Borough Council meeting was held on Monday, April 8, 2024 at 7:00 P.M. at the Duncansville Borough Building

Attendance Annette Lewis, President
 Jeffrey Lynn, Vice President
 Cindy Blontz, Pro Tem
 Dave Shaw, Council Member
 Nicole Estep, Council Member

Absent Eric Fritz, Mayor

Annette Lewis opened the meeting with the Pledge of Allegiance to the flag and roll call by the Borough Secretary.

Cindy Blontz made a motion to approve the Council minutes held on March 11 & 27, 2024. Nicole Estep seconded the motion, all in favor, motion carried.

Jeff Lynn made a motion to accept the Duncansville Municipal Authority minutes held on March 7, 2024. Cindy Blontz seconded the motion, all in favor, motion carried.

Visitors: Bill Lloyd, Sue Koronowski, Conner Goetz, Rodney Noel

Rodney Noel from 13th Street, near the bridge, was visiting to ask about the flags that were placed around his property for surveying. He wanted to make sure it was okay to remove them for grass mowing. Rod stated it would be fine but would get him a definite answer.

Secretary:

1. Paula received an email from the property owners of 1209 5th Avenue property that fire destroyed in February 2023. The work is completed with cleaning up from the fire. Paula asked if anything else needed to be completed before she issued a refund of their escrow account. Make stated that if their property taxes and bills were paid in full, we could return their escrow.

Mayor:

Cindy Blontz made a motion to accept the Police report for the month of March 2024. Dave Shaw seconded the motion, all in favor, motion carried.

Chief Estep:

1. Chief Estep presented a resolution to apply for a DCED COVID-19 ARPA Grant for phase 2 of the Community Center project in the amount of \$1,999,400.00. Nicole Estep made a motion for President Annette Lewis to sign the resolution for the grant. Jeff Lynn seconded the motion, all in favor, motion carried.

Solicitor:

1. Mike reported that the packet for the loan process through DCED for the Community Center Project, phase 1 is almost complete. The final advertisement will be published on Wednesday and proof of publication will need to be obtained for the packet. There will also be a filing fee through DCED to file the paperwork. Dave Shaw made a motion to authorize payment for the advertising and filing fee. Cindy Blontz seconded the motion, all in favor, motion carried.
2. Mike reported on the Werstil fence violation. The violation letter was sent to a Duncansville address, and he receives his mail at a Hollidaysburg address. Mike stated he might have to send out a second notice at the correct address. There will also be filing fees through the MDJ to file the violation. Cindy

Blontz made a motion to approve the filing fees through the MDJ. Nicole Estep seconded the motion, all in favor, motion carried.

3. Mike reported that there were changes made to the employment contract for the Borough Manager. Jeff Lynn made a motion to approve the changes and execute the contract. Dave Shaw seconded the motion, Nicole Estep abstained. Motion carried.
4. The Hollidaysburg Summer Baseball League's license agreement for the use of the park is complete. Cindy Blontz made a motion to sign the agreement. Dave Shaw seconded the motion, all in favor, motion carried.

Committees:

Buildings & Grounds: Rod reported that approximately 300 feet of crushed gravel on the walking path at the park was washed away from the recent heavy rain. The gravel will be replaced as soon as possible.

Finance: Nothing at this.

Fire Company: Nothing at this.

Parks & Recreation: Annette Lewis gave an update on tree planting and getting funding on finishing the walkway around the baseball field. She is also working with Sherry to get grants for the park.

Rod reported the pickleball project is moving along. Curb Appeal will be coming this week to work on the surface of the court.

Personnel: Executive session

Streets & Equipment: Rod reported on the advertising for the street paving projects for this year. Bid openings will be held on April 24, 2024, at 3:30 pm.

Water & Sewer: Cindy Blontz made a motion to approve the water/sewer report for March 2024. Nicole Estep seconded the motion, all in favor, motion carried.

Rod gave an update on the Rave Notification System. He is working on the Municipal Authority to get letters out to the residents regarding signing up for the notification system.

Duncansville Community Days: Nothing at this time.

Unfinished Business: Nothing at this time.

New Business: A discussion was held on mail services. There have been several residents asking to get mail delivery at their house instead of the cluster boxes. Cindy Blontz made a motion for Rod to write a letter to the postmaster asking for house mail delivery. Jeff Lynn seconded the motion, all in favor, motion carried.

Borough Council went into executive session for personnel reasons at 8:03 pm
Borough Council came out of executive session at 8:42 pm

Cindy Blontz made a motion to change the Duncansville Borough Office hours to 8:00 am to 4:00 pm. Jeff Lynn seconded the motion, all in favor, motion carried.

Cindy Blontz made a motion for all Borough employees to work 8 hours per day and get paid for their lunch unless the employee decides to leave for their lunch period. Nicole Estep seconded the motion, all in favor, motion carried.

A committee consisting of Rod Estep, Nicole Estep and Dave Shaw was assigned to review and interview the RFP for engineering.

Next Meeting: Monday, May 13, 2024

Cindy Blontz made a motion to pay the monthly bills for April 2024. Dave Shaw seconded the motion, all in favor, motion carried.

Annette Lewis adjourned the meeting at 8:44 PM

Paula J Fox
Secretary/Treasurer