

BOROUGH OF DUNCANSVILLE

315 14th Street Duncansville, PA 16635

January 14th 2026

Meeting Called to Order by Mayor Eric Fritz: 7:00 p.m.

Pledge of Allegiance -

Attendance -

| | |
|---------------|---------------|
| Annette Lewis | Jeffery Lynn |
| Rodney Estep | Jerrica Long |
| Nicole Estep | Bill Wiedemer |
| Eric Fritz | |

Nominations of Officers –

Jeff Lynn nominated Annette Lewis for President.

Motion: Annette Lewis for President.

Moved By: Jeff Lynn

Second: Nicole Estep

Annette Lewis nominated Jeff Lynn for Vice President.

Motion: Jeff Lynn for Vice President

Moved By: Annette Lewis

Second: Nicole Estep

Annette Lewis nominated Nicole Estep for President Pro Tem.

Motion: Nicole Estep for President Pro Tem

Moved By: Annette Lewis

Second: Jeff Lynn

Annette Lewis nominated Sue Kornowski for Vacancy Board Chair.

Motion: Sue Kornowski for Vacancy Board Chair

Moved By: Annette Lewis

Second: Nicole Estep

Annette Lewis nominated Jerrica Long for Borough Secretary and Treasurer

Motion: Jerrica Long for Borough Secretary/Treasurer

Moved By: Annette Lewis

Second: Nicole Estep

Annette Lewis nominated Rodney Estep for Open Office Records

Motion: Rodney Estep for Open Office Records

Moved By: Annette Lewis

Second: Bill Wiedemer

Solicitor - Rodney Estep advised that Michael Emerick was not at the meeting due to solicitor discussion. Solicitor prices were provided in the meeting packets. Rea, Rea, Lashinsky, Michael Emerick and Pat Fanelli provided pricing.

Rodney Estep advised counsel that Pat Fanelli was very good to work with in a recent case. However, if council goes with Pat Fanelli, meeting dates would have to move to the second Wednesday, second Thursday, or third Wednesday of each month.

Council decided to move the meeting date to accommodate Pat Fanelli's schedule. The 2026 Council meetings will be held on the second Wednesday of each month, at 7 pm. Workshop meetings will be held on the last Wednesday of each month, at 7 pm.

Annette Lewis made a nomination to acquire Pat Finelli as solicitor.

Motion: Pat Fanelli for Borough Solicitor.

Moved By: Annette Lewis

Second: Nicole Estep

Motion: Advertise the 2026 Meeting Dates as the second Wednesday.

Moved By: Jeff Lynn

Second: Bill Wiedemer

Annette Lewis nominated Keller Engineers for Borough Engineers

Motion: Keller Engineers for Borough Engineer.

Moved By: Annette Lewis

Second: Jeff Lynn

Annette Lewis nominated Lehman Engineers for Bridge Projects and Inspections.

Motion: Keller Engineers for Borough Engineer.

Moved By: Annette Lewis

Second: Bill Wiedemer

Reorganization meeting was completed at 7:26 p.m.

The regularly scheduled Council meeting began at 7:26 p.m.

On behalf of the Borough Council – Cynthia Blontz was presented with appreciation plaque for her 36 years of service. Mayor Eric Fritz presented Cynthia with a proclamation declaring January 12th as Cindy Blontz day.

Prior Meeting Minutes –

Motion: Approve the minutes of the December 8th meeting.

Moved By: Nicole Estep

Second: Jeff Lynn

Motion: Approve the minutes for DMA from December 4th, 2025

Moved By: Nicole Estep

Second: Jeff Lynn

Visitors –

Tim Kelley, Rodney Knol, William Lloyd, Jessica Foley

Jessica discussed the tax collection report. Total collected taxes for 2025 were \$2,208,713.56. Unpaid amount of \$9,498.20 will be turned into the Blair County Tax Lien Bureau for collection. No events in 2025 made tax collection difficult. Jessica Noted there is a lot of utilization of the Dropbox on her front porch.

Motion: Approve and sign the certification of Real Estate Taxes.

Moved By: Jeff Lynn

Second: Bill Weidemer

Admin Report –

Mrs. Long included the admin report with the meeting documents.

Mrs. Long reported to council that employees are all in a low spending budget till April. Jerrica also presented financial reports. The 2025 budget as well as the 2026 budget was provided in the packets. A financial report of the bank statements, profit and loss report was also provided.

Yearend reports will be provided at the next meeting.

Additionally, The Auditor has been requested to come in and complete W2 items and year end statement.

Jerrica provided ethics papers to each Council member.

Motion: Approve the payment of all budgeted bills as they come in for the year of 2026

Moved By: Nicole Estep

Second: Jeff Lynn

Mayors Report – The Police report has been included in the meeting documents.

Motion: Approve the Police Report

Moved by: Jeff Lynn

Second: Bill Wiedimer

Mayor Fritz informed council that Jerrica had sent him a training for Mayors. Training was \$30 for PSAB members, but free for PSAB Plus members. Eric suggested that the Borough consider moving to Plus members. A PSAB Plus member is \$450 additional to the \$250 a year that is already being paid, equivalent to \$700 a year.

Motion: Become a PSAB Plus member

Moved by: Nicole Estep

Second: Jeff Lynn

The Bird town Committee had their first meeting and it went very well. The application was submitted and paid. There was a one-hundred-dollar fee that was discussed at the last meeting that was paid by Duncansville commUNITY events.

Application was submitted and Eric feels that he should get status on the application by Tuesday.

Managers' Report –

Building & Grounds: Nothing to discuss

Parks & Recreation: Nothing to discuss

Finance: The 2025 pickup truck was purchased from Stuckey.

Additionally, the legal settlement with Tom Levine was presented for approval.

Motion: Approve and sign the truck resolution 1-26-2

Moved by: Jeff Lynn

Second: Bill Wiedemer

Motion: Approve and sign the legal settlement with Tom Levine.

Moved by: Jeff Lynn

Second: Bill Wiedemer

Managers' Report CONTINUED –

Personnel: New pension plan was discussed for Uniform and non-uniform employees. The ordinance for each plan will need to be advertised for public viewing.

Motion: Advertise Ordinance 1-26-3 & Ordinance 1-26-1

Moved by: Jeff Lynn

Second: Nicole Estep

Motion: Approve and sign the legal settlement with Tom Levine.

Moved by: Jeff Lynn

Second: Bill Wiedemer

Street & Equipment: The pickup truck was picked up and the public works crew is working on adding safety lights to it.

Solicitor –

Not present.

Engineer –

Engineer was not present. Mr. Estep reported that the engineer will provide an update for the next meeting.

Fire Company -

Chief, William Lloyd reported the response time for the department is currently 3 minutes and 45 seconds. February 21st is the banquet date and dinner will be at 6pm the banquet will be held at the Duncanville Municipal Complex. The fire company received 399 calls in 2025. Additionally, Mr. Lloyd wished to report positive news that another borough is allowing employees to run fire calls during borough time.

CommUNITY Events Committee –

The part time admin position has been advertised on Facebook. So far we received about 11 to 12 applicants on that posting, just from Facebook. Rod will post this in the Morrisons Cove Herald and Jerrica will also post on Indeed. The interview process will take place in the first week of February. The hiring board is going to consist of Annette Lewis, Rodney Estep, Jerrica Long, Eric Fritz and Nicole Estep. The next event is the Easter Parade and egg hunt on March 28. Planning is currently in process.

The dates for the 2026 events will be provided at the next meeting.

Water & Sewer –

The Duncansville Municipal Authority has voted to add an additional position under the Water and Sewer Department, the water operator position. They will work closely with Jerome and they will handle all water operations. Jerome will focus on the sewer operations.

Motion: Advertise for the Water Operator position.

Moved by: Jeff Lynn

Second: Nicole Estep

Motion: Approve the water & sewer report for December.

Moved by: Bill Weidemer

Second: Nicole Estep

Unfinished Business –

New Business –

Next Meeting – February 11th @ 7 p.m. – Municipal Complex

Motion: Approve and pay the December bills

Moved by: Jeff Lynn

Second: Nicole Estep

Meeting Adjourned – 8:14 p.m.