

The Duncansville Borough Council meeting was held on Monday, July 8, 2024, 2024, at 7:00 P.M. at the Duncansville Borough Building

Attendance Eric Fritz, Mayor
Annette Lewis, President
Jeffrey Lynn, Vice President
Cindy Blontz, Pro Tem
Dave Shaw, Council Member
Nicole Estep, Council Member
Rodney Estep, Police Chief, Borough Manager

Annette Lewis opened the meeting with the Pledge of Allegiance to the flag and roll call by the Borough Secretary.

Cindy Blontz made a motion to approve the Council minutes held on June 10, 2024. Dave Shaw seconded the motion, all in favor, motion carried.

Visitors: Sue Koronowski, Rodney Noel, Gary Renner, Brian Smith, Conner Goetz, Dave Smith, Debbie & Geff Blackburn

Rodney Noel was visiting to let the Borough Council that after speaking with his neighbors, Glenn and Martha Boucher, they are not willing to have machinery on their property to have Gillian's Run cleaned out. A discussion was held on other options of cleaning out. Rod will speak with Keller Engineers with other options.

Secretary:
Nothing at this time.

Mayor:
Cindy Blontz made a motion to accept the Police report for the month of June 2024. Nicole Estep seconded the motion, all in favor, motion carried.

Chief Estep:

1. Chief Estep reported that he would like to appoint Bryan Rhodes as the Borough Zoning Officer. Amy is not interested in retaining the position. Cindy Blontz made a motion to appoint Bryan Rhodes as Zoning Officer. Dave Shaw seconded the motion, all in favor, motion carried.
2. Chief Estep stated that at last month's meeting there was a suggestion to have an address established for the park. Rod has contacted the GIS department from Blair County to get the park address as 601 Park Drive.
3. Rod asked Mike what the procedure would be for the council to close the alley on the west side of the community center. Mike stated that it would need to be done by ordinance. Mike also stated that there would need to be a traffic study done before closure of the alley. Brian Smith from Keller Engineers stated he would look into doing that study if one is needed. Nicole Estep made a motion to advertise for the closing of the alley west of the community center in lieu of any potential studies that need to be done. Jeff Lynn seconded the motion, all in favor, motion carried.
4. Brian Smith of Keller Engineers spoke about and gave an update on the Antique Depot Phase 2 and Phase 2 amended plans. He stated that Mr. Dively has several deficiencies for construction that would need to be corrected. Nicole Estep made a motion to contact Mr. Dively and his engineer to complete phase 2 construction that are deficient and then council will consider the Phase 2 Amended portion of his project. Jeff Lynn seconded the motion, all in favor, motion carried.
5. Rod would like to utilize the engineering services to have Brian Smtih look at Gillians Run behind the Boucher property that was spoken about earlier in the meeting. Jeff Lynn made a motion to have Brian look at Gillians Run clean out. Dave Shaw seconded the motion, all in favor, motion carried.

Solicitor: Nothing at this time.

Committees:

Buildings & Grounds: Nothing at this time.

Finance: Nothing at this time.

Fire Company: Nothing at this time.

Parks & Recreation: The pickleball courts are finished and operational.

There are several projects that need to be completed in the next few months, Mayor Fritz has suggested hiring a part-time public works employee to help get these projects completed. The finance committee would like to meet to discuss budgeted numbers before the hiring process. Nicole Estep made a motion to hire a part-time employee capped at 20 hours per week contingent on the finance committee meeting to discuss funds available. Jeff Lynn seconded the motion, all in favor, motion carried.

The grant that was applied for through the Blair County Conservation District, the grant did not get funded at this time.

Personnel: Executive Session

Streets & Equipment: Dave Shaw reported that Jim and Jordan have been working on the alleys in the borough.

Water & Sewer: Nothing currently due to not having a meeting yet this month.

Duncansville Community Days: Mayor Fritz reported that there are 38 organizations participating this year in the event.

If anyone on council could help at the information/ticket booth to help Paula and Amy to give them a break throughout the day. Paula will make up a schedule for sign up.

The Borough office will be closed on Friday July 19th so the office staff can prepare for community days.

Unfinished Business: Rod reported that Dan from YOBCO will be coming on July 11th to start the Agreed Upon Procedures.

Rod gave an update on Phase 1 Community Center Project. There are several additional expenditures needed for the completion of the offices at the community center. See attached expenditure list.

New Business: Nothing at this time.

Borough Council went into an executive session for personnel reasons at 8:10 PM
Borough Council came out of executive session at 8:47 PM

Next Meeting: Monday, August 12, 2024

Cindy Blontz made a motion to pay the monthly bills for July 2024. Dave Shaw seconded the motion, all in favor, motion carried.

Annette Lewis adjourned the meeting at 8:48 PM

Paula J Fox
Secretary/Treasurer