

BOROUGH OF DUNCANSVILLE

315 14th Street Duncansville, PA 16635

March 10th, 2025

Call Meeting to Order: 7:00 p.m.

Pledge of Allegiance -

Attendance -

Annette Lewis	Jeffery Lynn	Rodney Estep
Nicole Estep	Dave Shaw	Jerrica Grance
Eric Fritz	Michael Emerick	Cindy Blontz

Prior Meeting Minutes –

Motion: Approve the minutes of the November 12th meeting.

Moved By: Cindy Blontz

Second: Nicole Estep

Motion: Approve meeting minutes for the Water & Sewer Authority meeting held November 7th, 2024

Moved by: Jeff Lynn

Second: Cindy Blontz

Visitors – Dave Kesslering, Richard Beard, Jeffrey Cipriani, Steve McKnight, Rodney Knol, Patrick Schurr

Dave Kesslering - Dave Kesslering spoke to council regarding the ongoing issue between Explore Altoona and ABCD Corp. Dave expressed concern with the current operations of Explore Altoona and his opinion that Explore Altoona should be decertified. Mr. Kesslering explained to the council that his hopes and future plans with the hotel tax funds will be allocated toward additional attractions in Blair County like more trail systems. Mr. Kesslering is looking to invest money in the community. Mr. Patrick Schurr spoke to the council following Mr. Kesslering. Mr. Schurr assured council that Explore Altoona has presented options to ABCD Corp as a means to work together and not move forward with the decertification. Mr. Schurr also looks to invest in the community. President Annette Lewis & Mayor Fritz presented questions to Mr. Kesslering & Mr. Schurr regarding the topic of decertification.

Motion: Approve resolution #3-25-6, Decertifying Explore Altoona

Moved by: Jeff Lynn

Second: Nicole Estep

Richard Beard - Mr. Beard came to the council to speak about the 13th Street bridge naming. Mr. Beard requests that the council dedicate the naming of the bridge to Mr. Beard's family member, Albert Beard. The council requested that Mr. Beard submit a written request. The council will research the history on the bridge and Albert Beard to ensure the dedication should take place.

Jermey Chaplin - Mr. Chaplin has come to the council to discuss the ball field project. Mr. Chaplin plans to execute the project very soon. He plans to refinish the ball field so that teams can use it appropriately. Mr. Chaplin is working with an excavating company to donate the work. Mr. Estep informed Mr. Chaplin that the Borough Public Works crew can help if needed with the support of the council and other Borough employees. Mr. Estep also requested that Mr. Chaplin prepare a project proposal detailing the items he expects to be part of the refinishing process.

Secretary Report – Ms. Grance presented resolution #3-25-4 regarding tax fees.

Motion: Approve Resolution #3-25-4

Moved by: Dave Shaw

Second: Nicole Estep

Ms. Grance presented the updated Codification quote. General Code was able to provide 2 financing options. Option #1 being a payment of \$8,000 in 2025, \$5,000 in 2026 and \$5,000 due in 2027. Or, option 2 as \$5,000 in 2025, \$10,000 in 2026 and \$3,000 due in 2027. General code will be providing a contact based on the option that council decides on.

Motion: Approval to proceed with option #1 for Codification.

Moved by: Nicole Estep

Second: Jeff Lynn

Lastly, Ms. Grance spoke regarding the new ordinance for rentals within the Borough. As previously discussed, an ordinance has been created to bring awareness to the number of properties that are rented out and whom the persons are living in each property. The ordinance addresses notices, fees & processes.

Motion: Advertise Ordinance #3-25-5

Moved by: Nicole Estep

Second: Cindy Blontz

Mayors Report – A new part time officer has started. Mayor Fritz & Chief Estep met with Scott Barger to show him the Municipal Complex renovations and discuss future renovation plans. The Police report was disclosed in the meeting packet.

Motion: Approve the current Police report.

Moved by: Nicole Estep

Second: Cindy Blontz

Managers' Report – Mr. Rodney Estep began discussion with the renovation plans for the Municipal Complex. A priority list has been created and bids will start directly.

Motion: Authorize Mr. Estep to proceed with bids & renovation project

Moved by: Nicole Estep

Second: Jeff Lynn

Mr. Estep explained that the refrigerator in the rental space of the Municipal Complex has stopped working. A repairman was called and looked at the fridge and determined it needed a new compressor. The compressor repair will cost \$1,672.47. Mr. Estep suggested purchasing a new fridge instead of repairing the old.

Motion: Approve the purchase of a new refrigerator at \$2,881.26

Moved by: Cindy Blontz

Second: Nicole Estep

Solicitor – Mr. Emerick informed the council that he has not received a response from Tye Dively or his engineer regarding the land development agreement that was sent. He will follow up.

Engineer – Brian Smith discussed the proposed AT&T tower on Stone Way. AT&T is proposing a 125' tower and the council will need to act on a decision. Mr. Estep suggested advertising for public comments at an open meeting.

Motion: Advertise meeting about AT&T Tower- March 26th, 2025 @ 7pm

Moved by: Cindy Blontz

Second: Nicole Estep

Committees – Building & Grounds: Mr. Estep requested an executive session to be held to discuss the sale of 1146 3rd Ave with details of offers submitted.

Finance: Dave Shaw suggested that a finance meeting take place to allocate funds for the items recently discussed. The meeting was set for Wednesday, March 12th, 2025.

Fire Company: Bill Lloyd reported that the average response time for Duncansville Fire Department is 3.5 minutes from the 911 call.

Parks & Recreation: The mini grant has not been dispersed yet. Eric met with Jordan about grant opportunities and Jordan will be applying for more grants that can help with development and care around our park.

Personnel:

Street & Equipment: The dump truck that the public works department uses is having mechanical issues. Mr. Estep will be exploring options for purchasing a new truck.

Water & Sewer: Water & Sewer report.

Motion: Approve the Water & Sewer report.

Moved by: Cindy Blontz

Second: Nicole Estep

Duncansville Community Days: Next Bingo event is March 13th. The CPCF account is open and ready to receive tax deductible donations.

Unfinished Business – Ms. Blontz mentioned the street light issues throughout the Borough. Ms. Blontz claims that the lights are not being fixed and taken care of.

Mr. Estep assured Ms. Blontz that he has turned in the lights that are not working properly and First Energy is fixing them as they are able to. Mr. Estep will make sure that he reports the ones that are still not working.

New Business –

Next Meeting – March 26th, 2025 @ 7 p.m. – Municipal Complex

Monthly Bills – Bill report & checks have been provided.

Motion: Pay the monthly bills

Moved by: Dave Shaw

Second: Cindy Blontz

The Borough Council entered the executive session at 9:14 p.m.

The Borough Council completed the executive session at 9:31 p.m.

Motion: Authorize Mr. Estep to execute the sales contract of 1146 3rd Ave. for the sale total of \$170,000.

Moved by: Nicole Estep

Second: Jeff Lynn

Meeting Adjourned – 9:32 p.m.