

BOROUGH OF DUNCANSVILLE

315 14th Street Duncansville, PA 16635

May 12th, 2025

Call Meeting to Order: 7:00 p.m.

Pledge of Allegiance -

Attendance -

Annette Lewis	Jeffery Lynn
Dave Shaw	Jerrica Grance
Eric Fritz	Nicole Estep
Rodney Estep	Michael Emerick

Prior Meeting Minutes –

Motion: Approve the minutes of the April 14th 2025 meeting.

Moved By: Dave Shaw

Second: Nicole Estep

Motion: Approve Municipal Authority minutes from April 3rd, 2025.

Moved By: Dave Shaw

Second: Nicole Estep

Visitors –

Rodney Knol, Jeff Fleck, Gary Detwiler, Jim Lowe, Jan Weibley, Cindy Lattieri, Sue Koronowski, Lee McGill, Tim Kelley

Jim Lowe attended the meeting to inform the council of the America250PA organization. This organization was formed to organize events to honor the 250th anniversary of America. There are events planned locally and nationally. Mr. Lowe asked council to approve resolution #5-25-6, Supporting the PA Commission for the United States Semi-quincentennial – America250PA

Motion: Approve Resolution #5-25-6

Moved by: Nicole Estep

Second: Dave Shaw

Jeff Fleck spoke of his mother's recent concerns regarding the newly installed exterior light at the pickleball courts. The light is shining into her residence and into her bedroom. Mrs. Fleck is also not pleased with the maintenance of her ally. The alley does not get plowed in the winter.

Borough Manager, Rodney Estep, responded by letting Mr. Fleck know that the light had been taken care of immediately after the complaint. The light cannot be turned down any further or angled any further down. The allies are not something that the Borough maintains but Mr. Estep stated that he will have the Street crew address the alley during snowstorms.

Richard Beard expressed concerns with the fire department apparatus. Mr. Beard stated that the Chief of Duncansville Fire Department is stating that the trucks cannot fit down his lane.

Sue Koronowski thanked the Borough for installing lights throughout the park. Sue also requested a parking solution of 8th Ave. during events.

Mayor, Eric Fritz confirmed that 8th Ave. was an issue during the event on May 10th and continues to be a concern during Community Days so a solution will be thought of and taken care of.

Gary Detwiler informed the council that there are a lot of young kids out past the 10 p.m. curfew. He witnessed a few kids ringing doorbells and then running off.

Jan Weibley is also concerned with the young kids around the Borough. A lot of kids ride bikes and do not stop at stop signs. Mrs. Weibley also expressed concern with the burning near her home. Someone has been burning late at night and on Sundays.

Admin Report – The financial reports & budget were included in the meeting documents for review.

Ms. Grance and Mr. Estep will be attending the Annual PSAB Conference on June 1-4th. A voting delegate and alternate must be established.

Motion: Approve Rodney Estep as voting delegate and Jerrica Grance as alternate.

Moved by: Nicole Estep

Second: Jeff Lynn

Additionally, the Duncansville VFW is organizing their annual Memorial Day parade in Duncansville. They wish to follow the same parade route as previous years. 3rd Ave, 11th street, 6th Ave and 14th street.

Motion: Approve parade date, time and route.

Moved by: Dave Shaw

Second: Nicole Estep

The Rental Occupancy Ordinance has been advertised for discussion.
No public comment was given.

Motion: Approve ordinance 5-25-5 affective May 13th 2025.

Moved by: Jeff Lynn

Second: Nicole Estep

Roll Call Vote: Jeff Lynn – yes. Nicole Estep – yes. Annettee Lewis – yes. Dave Shaw – yes.

Mayors Report – The Police report has been included in the meeting documents.

Mayor Fritz reports that the LPR system has been installed and is functioning great. The new part-time officer is filling a lot of hours and working well.

Motion: Approve police report.

Moved by: Nicole Estep

Second: Dave Shaw

Managers' Report – The managers report has been included in the meeting documents.

Mr. Estep included a proposal for the 4th culvert repair for \$10,560. With the Councils approval, Mr. Estep will seek bids and award the lowest bidder. This project will be paid for by the liquid fuels fund.

Motion: Approval to move forward with the 4th culvert project and allow rod to award the lowest bidder.

Moved by: Dave Shaw

Second: Jeff Lynn

Solicitor – Mr. Emerick presented a resolution appealing the tax anticipation note resolution previously approved.

Motion: Approve Resolution 5-25-8 appealing Resolution 25-01.

Moved by: Nicole Estep

Second: Jeff Lynn

Engineer – A report has been provided to council. The engineer wishes to table the project for 90 days.

Motion: Approve 90 days hold on project.

Moved by: Nicole Estep

Second: Dave Shaw

Committees – Building & Grounds: Phase 2 construction will begin June 4th, 2025

Finance:

Fire Company: Mr. Lloyd reports that the number of calls is currently 151. This is a 46% increase from last year at this time.

Parks & Recreation: Park rentals are increasing. Grant money from the stage has still not been released.

Personnel: Executive session requested.

Street & Equipment: The street sweeping continues. The street department cleaned and flushed the storm drains.

Water & Sewer: Approve water & Sewer report.

Motion: Approve Water & Sewer reports

Moved by: Jeff Lynn

Second: Nicole Estep

Duncansville Community Days: No bingo will be held in June due to renovations. Community Events has purchased 2 cigarette receptacles.

Unfinished Business –

New Business –

Executive Session began at 8:15 p.m.

Executive session concluded at 8:40 p.m.

Next Meeting – June 9th, 2025 @ 7 p.m. – Municipal Complex

Motion: Approve and pay the April bills

Moved by: Dave Shaw

Second: Jeff Lynn

Meeting Adjourned – 8:43 p.m.