

The Duncansville Borough Council meeting was held on Monday, May 13, 2024, at 7:00 P.M. at the Duncansville Borough Building

Attendance Eric Fritz, Mayor
Annette Lewis, President
Jeffrey Lynn, Vice President
Cindy Blontz, Pro Tem
Dave Shaw, Council Member
Nicole Estep, Council Member
Rodney Estep, Police Chief, Borough Manager

Annette Lewis opened the meeting with the Pledge of Allegiance to the flag and roll call by the Borough Secretary.

Dave Shaw made a motion to approve the Council minutes held on April 8, 2024. Nicole Estep seconded the motion, all in favor, motion carried.

Nicole Estep made a motion to accept the Duncansville Municipal Authority minutes held on April 4, 2024. Dave Shaw seconded the motion, all in favor, motion carried.

Visitors: Bill Lloyd, Sue Koronowski, Rodney Noel, Alexis and Kyle Thompson

Sue Koronowski asked about 4 way stop signs. She stated that she had an issue at 5th Ave and 11th St recently. A discussion was held regarding the stop signs. Rod stated that he has the street department doing a street sign study. He suggested putting the small sign under the stop sign that reads two way or four ways.

Rodney Noel reported that he spoke with Jerome from the Water/Sewer Dept regarding the marking flags that were put up to mark the water lines. He stated that Jerome replaced the flags with paint marks, so he was able to cut his grass without issue.

Alexis Thompson was visiting to voice concerns about the alley behind Coffee on 3rd. She would like to see about obtaining the alley as part of her property. Mike stated she would have to petition council in writing about abandoning the alley if she would like to peruse the issue. She also stated that there was a big event at the coffee shop and people were parking in the alley and her tenants had trouble getting in and out. She was advised if there were any further issues with people parking in the alley to call the non-emergency number to ask to speak to the officer on duty. The council also suggested that they speak with the owner of Coffee on 3rd and ask them to put "No Parking" signs up near the alley.

Secretary:

1. Paula asked what the status was regarding the new "Welcome to Duncansville" signs. The old signs are in very poor condition; her husband would like to plant flowers in the flower beds under the signs. Rod will reach out to Explore Altoona to make sure we have clearance to put the new signs up since they donated the signs for the borough.
2. Paula was approached by Christina Detrick regarding the baseball field. He son Caleb would like to fix up the small baseball field at the park so he and other kids are able to use it for practice Council feels that would be an excellent idea to get kids at the park to use the field. They suggested that they should consult with Jim Batzel with any questions or concerns.

Mayor:

Cindy Blontz made a motion to accept the Police report for the month of April 2024. Dave Shaw seconded the motion, all in favor, motion carried.

Chief Estep:

1. Chief Estep reported that we received bids for the 2024 Street Improvement. The bids were:

Grannas Brothers	\$276,829.95
Glenn O Hawbaker	\$454,358.00
New Enterprise Stone & Lime	\$283,346.61

Dave Shaw made a motion to award the bid to Grannas Brothers. Nicole Estep seconded the motion, all in favor, motion carried.

2. Chief Estep gave an update on the Antique Depot Project. He stated Phase 1 and Phase 2 have been completed. Recently there was another building built without obtaining a permit. Chief Estep will meet with the appointed Engineer to go over these projects and make sure he is in compliance with zoning regulations.
3. Chief Estep gave an update on the Community Center Phase 1 project. All paperwork has been submitted to DCED and we should expect tentative approval by May 16th. Jeff Lynn made a motion for Rod Estep to approve the contractors to start on the project when the approval from DCED is approved on the 16th. Cindy Blontz seconded the motion, all in favor, motion carried.
David Shaw made a motion to move forward with the public bid process for the sale of the existing Borough Boulding. Nicole Estep seconded the motion, all in favor, motion carried.
4. Annette Lewis announced that on April 18, 2024 an executive session was held to discuss personnel regarding the Engineer appointment. The recommendation was to hire Keller Engineering to be the Borough Engineer. Annette Lewis made a motion to hire Keller Engineering and have Rod execute the contract. Dave Shaw seconded the motion, all in favor, motion carried.

Solicitor:

1. Mike reported that he has the complaint for the Magisterial Judge for the Werstil fence violation. Jeff Lynn made a motion for Annette Lewis to execute the complaint to be sent to the Magisterial Judge. Cindy Blontz seconded the motion, all in favor, motion carried.
2. Mike presented a copy of the proposed Ordinance to establish an Enforcement Officer. Cindy Blontz made a motion to have Mike advertise the ordinance to be adopted at the next council meeting. Nicole Estep seconded the motion, all in favor, motion carried.

Committees:

Buildings & Grounds: Report given in Rod's report

Finance: Nothing at this.

Fire Company: Bill reported that they are now able to get a fire truck down Vineyard Lane.

Parks & Recreation: Annette Lewis reported that Sherry Socie and herself are still working hard on obtaining grants for the park. Annette stated that she would like to start fund raising to raise money for some projects at the park. She would like to work with Bill Lloyd and another Council person to come up with ideas for fundraising.

Rod reported the pickleball project is moving along. Rod stated that since the street project came in under budget, he would like to take some money and have the court blacktopped. He received three bids as follows:

Grannas Brothers	\$27,500.00
J.W. Fleming	\$22,875.00
Curb Appeal	\$21,800.00

Rod's recommendation would be to go with the lowest bidder. Cindy Blontz made a motion to hire Curb Appeal to blacktop the pickleball court. Jeff Lynn seconded the motion, Annette Lewis abstained, motion carried.

Personnel: Executive session

Streets & Equipment: Nothing at this time.

Water & Sewer: Jeff Lynn made a motion to approve the water/sewer report for April 2024. Nicole Estep seconded the motion, all in favor, motion carried.

Duncansville Community Days: Mayor Fritz reported that Jimmy Mowery will perform on Friday night. He also reported that we are unable to have fireworks this year unless we can find an alternative location to set them off.

Mayor Fritz stated that this year they would like to purchase a bounce house to use at the event and then raffle it off at the end of the event. Nicole Estep made a motion to allow the purchase of the bounce house contingent on the purchase of Event Insurance which would include the bounce house. Cindy Blontz seconded the motion, all in favor, motion carried.

Unfinished Business: Nothing at this time.

Borough Council went into an executive session for personnel reasons at 8:44 PM

Borough Council came out of executive session at 9:25 PM

New Business: Borough Council decided they would like to have their council reports emailed to them instead of getting a packet delivered with the exception of Cindy Blontz and Dave Shaw, they would still like a packet delivered.

Next Meeting: Monday, June 10, 2024

Dave Shaw made a motion to pay the monthly bills for May 2024. Nicole Estep seconded the motion, all in favor, motion carried.

Annette Lewis adjourned the meeting at 9:30 PM

Paula J Fox
Secretary/Treasurer