

BOROUGH OF DUNCANSVILLE

315 14th Street Duncansville, PA 16635

September 8th, 2025

Call Meeting to Order: 7:00 p.m.

Pledge of Allegiance -

Attendance -

Jeffrey Lynn	Michael Emerick
Dave Shaw	Jerrica Long
Eric Fritz	Rodney Estep
Cindy Blontz	Nicole Estep

Prior Meeting Minutes –

Motion: Approve the minutes of the August 11th, 2025 meeting.

Moved By: Nicole Estep

Second: Cindy Blontz

Motion: Approve the minutes for DMA from August 7th, 2025.

Moved By: Cindy Blontz

Second: Dave Shaw

Visitors –

Tim Kelley, Aran Corey, Beth Corey, Seth Weitzel, Todd Weitzel, Rodney Knol, Sue Kornowski

Aran Corey presented a new layout for the dog park. Aran informed council that the fencing is ready to be paid for and installed, following councils' acceptance of the new layout and minor changes.

Motion: Approve the new layout and allow Aran to move forward.

Moved By: Nicole Estep

Second: Jeff Lynn

Seth Weitzel is proposing to council an Eagle Scout project that will result in a sitting area/park along 3rd Ave. Seth will be cleaning up the area on the corner of 3rd Ave. and Forsht Drive. He will landscape the area and install benches. The sign from the old Borough building can be used at the corner of the lot.

Motion: Approve the project presented by Seth Weitzel

Moved By: Cindy Blontz

Second: Dave Shaw

Admin Report – Mrs. Long included the admin report with the meeting documents. Mrs. Long informed council that she is planning a grand opening for the Municipal Complex, following the completed paving project. The grand opening will be mid-to-late October.

Mayors Report – The Police report has been included in the meeting documents.

Motion: Approve the Police Report

Moved by: Nicole Estep

Second: Cindy Blontz

Managers' Report –

Building & Grounds: Mr. Estep spoke regarding the paving project at the Municipal Complex. He is expecting the paving to take place late September. Season Aire will be coming to the Municipal Complex to quote running new ductwork from the rental space over to the Fire Department. The air conditioning would service the two Admin offices and the lounge in the upstairs area.

Community meetings are scheduled for September 30th and October 1st, one of which will be held at Country Manor Apartments.

The codification process is progressing but slowly until we can get the Borough ordinances to the review team. The books are permanently bound so there are only a few options to get them to the review team. Bryan is working with General Code to determine the best way to get the books and ordinances to the team.

The new Rental Registration ordinance has resulted in about 80% of the rental landlords returning a form and payment. The fee and application were due September 1st so Bryan will be sending out a second notice soon.

Parks & Recreation: Mr. Estep also informed council that the pavilion over the stage at the park has been completed.

Street & Equipment:

Solicitor –

Engineer – Engineer was not present. A report was provided to the Council.

Fire Company - Mr. Bill Lloyd spoke to council regarding an application for an LSA Grant for radios. There are multiple companies working together on the grant and each company needs a letter of support from the Borough or Township. Mr. Lloyd requested the Councils support by signing the provided letter.
The Council agreed to sign the letter in support of the grant application.

CommUNITY Events Committee –

Bingo will be starting back up in October.
The Pawpaw Festival will take place on September 21st
Trick or Treat night is scheduled for October 30th

Water & Sewer –

Motion: Approve the water & sewer report for August
Moved by: Cindy Blontz
Second: Nicole Estep

Unfinished Business –

New Business –

Next Meeting – October 13th, 2025 @ 7 p.m. – Municipal Complex

Motion: Approve and pay the September bills
Moved by: Cindy Blontz
Second: Nicole Estep

Meeting Adjourned – 7:49 p.m.